



Welcome to The Pacific Rim Summit on Industrial Biotechnology & Bioenergy!

The following pages contain important information pertaining to:

- **Freight Forwarding and Shipping**
- **Customs Brokerage**
- **Material Handling**
- **Advanced Warehousing**

For your upcoming event in Vancouver, *Events on the Move* has been selected the official supplier for shipping, customs brokerage, advance warehousing and material handling. We are a freight forwarder and customs broker based out of Vancouver and specialize in the meetings and events industry. We are a great resource to help plan for your shipping into the event. Please contact our operations team for any shipping or customs inquiries. Just send in your service order form and we will take care of the rest.

Shipping Procedures

Once *Events on the Move* picks up your shipment from your office or warehouse anywhere around the world, you won't need to worry about the logistics of getting your product into the show and delivered right to your booth. Your shipment will be waiting at your booth when you arrive to set it up.

Customs Brokerage

Events on the Move will handle all aspects of Canada Customs brokerage on your behalf. Working with *Events on the Move* makes your international shipping seamless and stress free. It's really very easy, just pack up your shipment and we will take care of the rest. We complete all the paperwork, bill of lading and all your Customs documentation for you.

Material Handling

Events on the Move will provide material handling services and deliver your goods to your booth, as well as storage of any empties during the event.

Timeline – Advanced Warehousing

Shipping early saves money. If you are able to send your shipment two or three weeks in advance, you can take advantage of the advanced warehouse when using our shipping services and save a LOT of money on transportation charges.

Return Shipping

Don't worry about planning the return shipping. *Events on the Move* will have service staff on-site to complete your bill of lading and supply your shipping labels.

Requesting Services

Fax in the "Service Order Form" and *Events on the Move* will take care of the rest.

Contact information

Events on the Move Customs and Shipping
605-1125 Howe Street
Vancouver, BC
V6Z 2K8
t. 604-647-0130 f. 604-647-0136 toll free 1-877-355-1116

We look forward to working with you soon.