

The One-on-One Partnering™ System Tutorial



***Instructions for BIO's
One-on-One Partnering™ System***

Logging In

- Typically, you will receive a confirmation with login instructions from BIO Partnering within **one to three business days after registering** for the event.
- If you used BIO's new partnering system at a previous event, you may use the same password. The email will also contain a link to reset your password in case you have forgotten it.
- If this is your first time using BIO's new partnering system, you will need to reset your password using the link provided in the email.

ONE
PARTNERING™
Powered by BIO

Please Sign In

Email address:
william@bio.org

Password:
.....|

Log In

[I forgot my password](#)

PLEASE NOTE:
Access to partnering requires that delegates use a company email address with their name attached to it. Generic (e.g. info@company.com, personal (e.g. Gmail/Hotmail) and executive assistant email addresses do not qualify.

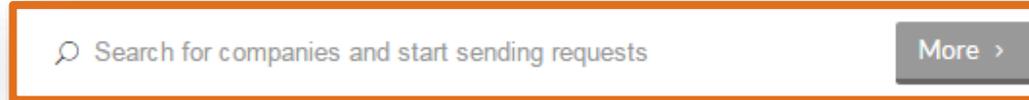
Click here to reset your password

Home Page



Return Home

3



*Log out/Reset Password
Access Delegate Profile*

The main content area is a light gray grid with three columns. The first column is titled 'Bio' and shows a progress bar at 60% with the text 'Your company profile is visible' and an 'Update' link. Below this is a section for 'Your Delegates profiles' with two entries: 'Me' (30% visible, 15 timeslots) and 'Alvarez Eduardo' (10% visible, 0 timeslots). The second column is titled 'Calendar' and shows '39 Meetings scheduled' with a 'View in Calendar' button and a 'Get your Calendar >' button. The third column is titled 'Message Center' and shows '154 Requests' with a 'View all' link. Below this is a section for 'Your Company's requests' with '17 Incoming requests' and '8 Pending' requests.

1 Company/Investor Profile

Add company information
Add company logo

2 Delegate Profile

Add personal information
Update notification preferences
Add your personal profile picture

3 Search

Search for companies
Bookmark companies
Save custom searches

4 Calendar

Update availability
Add events & programming

5 Message Center

Send, accept, or decline requests
Manage outgoing & incoming requests

6 Bookmarks

View bookmarked companies, delegates, assets, products, and services

Company Profile

- ✓ Complete all applicable fields, especially those in the **Description, Areas of Interest, Financials, and Contact Information** sections
- ✓ Add **Assets, Services, and Market Products** if applicable
- ✓ Upload your company's logo
- ✓ Upload documents, graphics, and videos

TIP: There are no required fields, but all information entered is searchable. The more thorough your Company Profile, the better visibility your company will have in search results!

Click here to upload your company's logo

PLEASE NOTE: Your profile is published by default. Click "Unpublish" to temporarily unpublish it and keep it hidden in search results.

Click ✓ to save or X to cancel for each field

TIP: Craft a Brief Description, which will be directly visible in search results.

Access individual Delegate Profiles

Description

Company type:

Keywords: BIO, biotechnology, business forum, purchasing program, BIO business solutions, membership

Brief description: BIO is the primary advocacy organization for the biotechnology industry. T 74/255

Description: The Biotech represents b institutions, organization than 30 other help fuel, feed and cure the world by being involved in the research and development of innovative healthcare, agricultural, industrial and environmental biotechnology products. BIO also produces the BIO International Convention, the world's largest gathering of the biotechnology industry, along with industry-leading investor and partnering meetings held around the world. We also offer BIO Business Solutions, the

Assets

Services

Member services: Other

Market Products

Management

Jim Greenwood	CEO
Joanne Duncan	President, BIO Int'l Convention

Delegates

Christine Orsini	Coordinator, Partnering Innovations
Elizabeth Gaskins	Managing Director, Membership
Liz Colangelo	Senior Manager, Sales & Sponsorship
Mackenzie Knorr	Manager, Partnering Operations
Melissa Arndorfer	Manager, Sales & Sponsorship
Nareg Sagharian	

Assets, Services, and Market Products

1. Click **Manage drug assets, services, or market products**
2. Type in the item's name to add a new name, or click **Add** to re-add existing item
3. Click **Create**
4. Complete all applicable fields, especially those found under **Description** and **Classification**
5. Upload supporting documents, graphics, and videos

The image shows two parts of a web interface. On the left is the profile page for 'Biotechnology Innovation Organization', which is 'PUBLISHED'. A sidebar menu has three items: 'Assets', 'Services', and 'Market Products'. Each item has a corresponding 'Manage' button: 'Manage drug assets', 'Manage services', and 'Manage market products'. The 'Manage drug assets' button is highlighted with an orange box. An orange arrow points from this button to the 'Add asset' form on the right. The 'Add asset' form has a title bar with a close button. It contains a 'Create new asset' section with a text input field containing 'Test Asset 123' and a 'Create' button highlighted with an orange box. Below this is an 'Or' separator and a 'Choose from existing assets' section. It shows a pill icon, the text 'Test Asset 456', and a note 'There is no description for this asset'. An 'Add' button is highlighted with an orange box.

This image shows a detailed view of the asset creation form. At the top is a header image of a green leaf with a pill icon and the text 'Test 123'. A close button 'X' is in the top right corner. Below the header is a checkbox labeled 'Is this asset already partnered?' with a green 'Unpartnered' button to its right. A callout box points to the checkbox with the text 'Specify whether the asset is partnered or unpartnered'. Another callout box points to the 'X' button with the text 'Click "X" once finished. All information is automatically saved.'. Below the checkbox is a 'Description' section with fields for 'Company' (Biotechnology Innovation Organization), 'Name' (Test 123), 'Type', 'URL', 'Keywords', and 'Description'. Below that is a 'Classification' section with fields for 'Dev't phase', 'Clinical Ind', 'Mech. of Action', and 'Technologies'.

Investor Profile

PLEASE NOTE:

Your profile is published by default. Click "Unpublish" to temporarily unpublish it and keep it hidden in search results.

- ✓ Complete all applicable fields, especially those in the **Investor Profile, Description, Investment Preferences, and Contact Information** sections

- ✓ Upload your logo

- ✓ Upload documents, graphics, and videos

The screenshot shows the Investor Profile management interface. At the top, there is a header with a "PUBLISHED" badge and a "Bio INVESTOR" logo. Below the header, there are three main sections: "Investor profile", "Investment preferences", and "Management".

Investor profile section includes:

- Investor type: VC/Corporate VC
- Assets managed: 350 million USD
- Typical allocation: 100 million USD
- Allocation preference: Diversified with focus on energy in emerging markets

Investment preferences section includes:

- Investment stage: Seed, Early stage
- Company types: Biotech or pharma, therapeutic R..., Other R&D services
- Asset types: Small molecule, Vaccine
- Therapeutic areas: Endocrine disease, Neoplasm, testing

Description section includes:

- Keywords: women's health oncology pr
- Year founded: 1990
- Brief description: Seed round non-disclosure agreement pivot alpha assets MVP. Social media business-to-business iPad mass market innovator. Ecosystem growth hacking churn rate direct mailing. Iteration entrepreneur founders agile development twitter buzz churn rate stealth
- Description: Buyer advisor bandwidth. Backing advisor lean startup launch party venture gamification MVP

Management section includes:

- Management: Sonia Dixon (Partner)
- Delegates: Dorothy Whitlow, Julie Burns, Melissa Gonzalez

Content section includes:

- Upload file: 2015 Fact Sheet.pdf

Callouts and tips:

- "Click here to upload your company's logo" points to the logo area.
- "PLEASE NOTE: Registered investors will be set up with an Investor Profile instead of a Company Profile. While Investor and Company Profiles differ in content, both work the same way." is in the top right.
- "Access individual Delegate Profiles" points to the delegate list.
- "TIP: Craft a Brief Description, which will be directly visible in search results." points to the brief description field.

Delegate Profile & Notification Preferences

- ✓ Complete all applicable fields, especially **Job Title, Professional Background, and Area of Expertise**
- ✓ Upload your photo
- ✓ Change your local timezone
- ✓ Tailor your notification preferences

The screenshot shows the 'Your schedule updates' page. On the left is the 'Delegate profile' form, and on the right is the 'Email Notifications' settings panel. Orange callout boxes provide additional instructions and tips.

Callouts:

- Click here to upload your photo** (points to the profile picture area)
- Update your timezone** (points to the Timezone dropdown)
- TIP: As with your Company or Investor Profile, there are no required fields, but all information is searchable.** (points to the Delegate profile section)
- Contact information is only visible to companies that you share it with in the Message Center.** (points to the Delegate contact information section)
- TIP: Click here to CC an additional recipient, such as an assistant or a colleague helping to manage your meeting activity, on your email notifications.** (points to the 'Additional / alternative email' field)
- Access your notifications preferences** (points to the 'Edit your notifications' link)

Delegate profile form fields:

- Timezone: City
- Delegate profile: Company (Biotechnology Innovation Organization), Job title (Coordinator, Partnering Operations), LinkedIn profile, Keywords, Professional background, Area of expertise
- Delegate address: Country (United States), State (DC), Address (1201 Maryland Ave., SW), Zip (20024), City (Washington)
- Delegate contact information: Email (with 'Autofill' button), Telephone
- Edit your notifications: Access your notifications preferences

Email Notifications settings:

- Section: Email Notifications
- Category: All meeting requests
 - New request received:
 - Request accepted:
 - Request declined:
 - Request cancelled:
- Category: Meetings in which you are a participant
 - Meeting scheduled:
 - Meeting rescheduled:
- Category: Your company's meetings
 - Meeting scheduled:
 - Meeting rescheduled:

Calendar

- ✓ Update your availability
- ✓ View your scheduled partnering meetings
- ✓ Add programming sessions and presentations
- ✓ Add personal events for personal engagements outside of programming and partnering
- ✓ Export your individual and/or combined company schedule

PLEASE NOTE:
The system will display your calendar in two time zones: the time zone of the conference and the detected time zone of your browser.

PLEASE NOTE:
Personal events are separate from partnering meetings. Only partnering meetings are assigned to meeting booths or rooms.

PLEASE NOTE:
BIO's integrated video conferencing links will be sent out 1 week before the event.

Export your individual or entire company schedule

View and add programming

The screenshot shows a calendar interface for Nicholas Zuccaro. It displays a weekly view from Tuesday, the 13th, to Thursday, the 15th. The calendar is split into two time zones: PDT (UTC-07:00) and EDT (UTC-04:00). The current time zone is set to EDT. The calendar shows several 'Not Available' slots in red, 'Available' slots in blue, and a 'Coffee Break' event from 08:00 to 08:30. A 'Virtual room to be provided by the event' is scheduled for 10:00. The interface includes buttons for 'Mark as available from 9:00 to 18:00', 'Change availability', and 'New personal event'. There are also 'Print' and 'Export' buttons. The 'Export' dropdown menu is open, showing options for 'Individual calendar - PDF', 'Individual calendar - Excel', 'Company calendar - PDF', 'Company calendar - Excel', and 'ICS (Outlook, Google calendar, etc.)'. The 'Sessions and Education Topics' section shows two topics available: 'The Future of Virtual Partnering' and 'COVID-19: The Progress of Vaccines', both with 'Add' buttons. A 'View All' link is also present.

Updating Calendar Availability

1. Select the appropriate delegate from the top left drop-menu

2. Select the correct day of the week

3. Click **Change availability**

4. Mark the timeslots available (or unavailable) by clicking **Change**, or update the entire day

5. Click **Save and return to calendar**

The screenshot shows a calendar interface for Nicholas Zuccaro. At the top, there is a delegate selection menu (1) and a day selection menu (2) with TUE 13 selected. Below this, the current time zone is EDT (UTC-04:00). A 'Change availability' button (3) is highlighted in orange. The main calendar grid shows timeslots from 00:03 to 06:09, all marked as 'Not Available'. A 'Save and return to calendar' button (5) is highlighted in green. A 'Change' button (4) is also visible. A dropdown menu for 'Update entire day' is open, showing options to 'Make available for partnering' or 'Make NOT available for partnering'. A callout box says 'Update your colleagues' Calendars'. Another callout box says 'PLEASE NOTE: Your Calendar is completely unavailable by default. You must have at least one available timeslot in order to send and accept meeting requests.' A third callout box says 'TIP: Save time by first updating the entire day and then updating individual timeslots as necessary.'

TIP: You can select to open your calendar from 9 AM to 6 PM in your local time zone by select the button at the top of the calendar page

Mark as available from 9:00 to 18:00

Search & Advanced Search

Search by investors only

Save specific search criteria and monitor results

Export your specific search results into Excel

Search by Companies, Delegates, Assets, Market Products, or Services

Conduct an Advanced Search to search by specific criteria or combine multiple filters

Sort your search results

Send meeting requests

Bookmark items

PLEASE NOTE: When viewing your own company in search results, you will not see "New Request" and Bookmark buttons. However, other companies will see these buttons next to your company.

The screenshot shows the 'Advanced search' interface with the following elements:

- Buttons: Clear, Filter, X
- Categories: Delegates (2), Market Products, Companies, Assets (1), Services
- Search input: Company name, Enter text...
- Filter: Company types (Biotech or pharma, therapeutic R...)
- Fields: Primary therapeutic areas (Select), Secondary therapeutic areas (Select)
- Registration: Company registration date (From... To...)
- Ownership: Private (selected), Public, Other

Company Name	Industry	Location	Status	Actions
UMBRELLA CONSULTING	Financial, legal, consulting	France		view website, NEW REQUEST, Make a note
BREAKTHROUGH MEDICINES ASSOCIATION		United Kingdom		view website, NEW REQUEST, Make a note
MONOLITH BIOTECHNOLOGY CORP.	Biotech or pharma, therapeutic R&D, Biotech or pharma, animal health	Canada	PRIVATE	view website, ACCEPTED, Make a note
FUTUREPHARMA HOLDINGS	Investor, Independent Research Firm	United States		view website, NEW REQUEST, Make a note
AMERICAN GMO GROUP	Biotech - food & agriculture, Biotech or pharma, animal health	United States	PRIVATE	view website, NEW REQUEST, Make a note
MEGAPHARMA	Biotech or pharma, therapeutic R&D, Digital health	Germany	PUBLIC: NASDAQ: MGPHR	view website, NEW REQUEST, Make a note
BIOTECHNOLOGY INNOVATION ORGANIZATION	Public, NPO, govt., economic development	United States	OTHER	view website

Collaboration Features

- 1. Prior Meetings
- 2. Notes

1 View meetings your company had with this company at current & prior BIO events

Expand

Megapharma

2 prior meetings 0 notes Make a note

Request meeting

2 Enter notes and assign follow-up tasks with regard to the company

Prior requests

With: MEGAPHARMA

Meetings (2)

- SCHEDULED at 2020 BIO Asia-Taiwan
Jul 23, 2020 18:00 (UTC-07:00)
Thomas Miller, Willie Reaves
Message thread
- SCHEDULED at BIO Digital
Jun 8, 2020 07:30 (UTC-07:00)
Thomas Miller, Nicholas Zuccaro, Willie Reaves
Message thread

Requests (1)

- CANCELED at 2020 BIO Asia
March 10 - 11, 2020
Nicholas Zuccaro
Message thread

Notes

Take notes here so that you can review them for your follow-up and for your next conferences. These notes are shared amongst your company attendees.

Notes (1)

- Nicholas Zuccaro
On August 28, 2020
We should send a follow-up meeting request to this company

Company	Industry	Location	Status	Actions
UMBRELLA CONSULTING	Financial, legal, consulting	France	PRIVATE	view website, NEW REQUEST, Make a note
BREAKTHROUGH MEDICINES ASSOCIATION	Public, NPO, gov., economic development	United Kingdom	OTHER	view website, SCHEDULED, Make a note
MONOLITH BIOTECHNOLOGY CORP.	Biotech or pharma, therapeutic R&D, Biotech or pharma, animal health	Canada	PRIVATE	view website, ACCEPTED, Make a note
FUTUREPHARMA HOLDINGS	Independent Research Firm	United States	Investor	view website, NEW REQUEST, Make a note
AMERICAN GMO GROUP	Biotech - food & agriculture, Biotech or pharma, animal health	United States	PRIVATE	view website, NEW REQUEST, Make a note
MEGAPHARMA	Biotech or pharma, therapeutic R&D, Digital health	Germany	PUBLIC: NASDAQ: MGPHR	view website, NEW REQUEST, Make a note
BIOTECHNOLOGY INNOVATION ORGANIZATION	Public, NPO, gov., economic development	United States	OTHER	view website

PLEASE NOTE: Only members of your company can see these notes and meetings.

Message Center

PLEASE NOTE: The Message Center is set up at a company level. The same content will be displayed for all members of your company attending the conference.

Filter by...

1. Personal Tag
2. Unread Messages
3. Incoming & Outgoing
4. Meeting Status

Refine and combine multiple filters

The screenshot shows the Message Center interface with several annotations:

- Export:** An arrow points to the 'Export' button with the text: "Export your Message Center contents into Excel".
- Sort:** An arrow points to the 'Last change' dropdown menu with the text: "Sort by date, status, sender, or recipient".
- Unread Messages:** An arrow points to the 'Unread messages only' filter with the number '2'.
- Meeting Status:** An arrow points to the 'Accepted' filter, which shows a count of '2', with the text: "The number of meeting requests that are accepted to be scheduled.".
- No Mutual Availability:** An arrow points to a red warning icon with the text: "Meeting Requests that are 'Accepted' but with no timeslot available to schedule it will be marked with a red 'No Mutual Availability' tag.".
- Video Conferencing:** An arrow points to a meeting entry with the text: "PLEASE NOTE: BIO's integrated video conferencing links will be sent out 1 week before the event.".

The interface includes a sidebar with filters, a main list of requests, and a top navigation bar. The requests list shows items from various sources like FuturePharma Holdings, Megapharma, Umbrella Consulting, Monolith Biotechnology Corp., and American GMO Group. Each item includes details like 'last update' time and a status button (REQUESTED, ACCEPTED, SCHEDULED).

Sending Meeting Requests

1. Click **New Request** at the top of the page, or the envelope in your search results
2. Type in the name of the company you'd like to meet with in the **To** field
3. Add a tailored subject and message in the **Title** and **Message** fields
4. Update meeting participants and availability, if necessary
5. Click **Send Request**

New request

1

NEW REQUEST

New meeting request

×

To

2



Megapharma

Request subject and message

Title

Message

3

PLEASE NOTE:
Outgoing requests are sent to companies rather than individuals. The receiving company will determine which participants to add to the meeting.

Linked resources

Choose

No assets, market products, services or content are linked yet

Participants

Delegate



You
Coordinator, Partnering Operations

4

Choose

PLEASE NOTE: The default participant will be you. Don't forget to replace yourself with another participant if you do not intend to attend the meeting, or add additional participants as necessary.

Cancel

5

Send request

Pick participants

Save

Cancel

Filter company delegates here



Christine Orsini
No free timeslot

[View calendar](#)



Lorenzo Tucker
No free timeslot

[View calendar](#)



Mackensie Vernetti
No free timeslot

[View calendar](#)



Neil Lynch
144 free timeslots

[View calendar](#)

[Click to add as participant](#)

4



Nicholas Zuccaro
15 free timeslots

[View calendar](#)

[Click to remove as participant](#)



Peter Frey
54 free timeslots

[View calendar](#)

[Click to add as participant](#)



Willie Reaves
53 free timeslots

[View calendar](#)

[Click to add as participant](#)

"Reply Only" to Meeting Requests

- Click **Reply Only** to create or a continue a conversation in an existing meeting request
- This will allow you to add an additional comment or question, or respond to the thread *without* changing the request's status
- This is useful if you would like more information before accepting a request, or if you would like to follow up with additional details

The screenshot shows a meeting request interface for "American GMO Group Biotech - food & agriculture". The request status is "REQUESTED". There are two main sections: "American GMO Group Participants" and "Breakthrough Medicines Association Participants". The "American GMO Group Participants" section includes Mackensie Tester (Manager, Business Development). The "Breakthrough Medicines Association Participants" section includes Maria Williams. Below these sections are "American GMO Group linked resources" and "Breakthrough Medicines Association linked resources", both with "No linked resources added yet". At the bottom, there is a search bar with "test" and two buttons: "Share my contact information" and "Reply only".

PLEASE NOTE: Clicking "Reply Only" will NOT accept an incoming meeting. Instead, you must click "Accept request." Only meetings with an "Accepted" status will be scheduled.

TIP: Use "Reply Only" to communicate with companies before, during, and after the event, even if the meeting was never scheduled.

Share the contact information you have filled out in your delegate profile.

Accepting, Declining, & Canceling Meeting Requests

Accept

1. Click **Accept Request**
2. Include an explanation in the **Messages** field (optional)
3. Update meeting participants and availability, if necessary
4. Click **Accept Request**

Decline (not pictured)

1. Click **Decline Request**
2. Include an explanation in the **Messages** field (optional)
3. Click **Decline Request**

TAGS AND TAGGED DELEGATES Edit Tags

Breakthrough Medicines Association Public, NPO, govt., economic development Incoming REQUESTED

Reply only

Breakthrough Medicines Association Participants Monolith Biotechnology Corp. Participants Edit

Maria Williams No one added yet

Breakthrough Medicines Association linked resources Monolith Biotechnology Corp. linked resources Edit

No linked resources added yet No linked resources added yet

Introduction to our Company's Pipeline Share my contact information Reply only

Breakthrough Medicines Association REQUESTED

Aug 31, 09:41 (UTC-04:00)

New meeting requested
Hello Monolith,
Let us meet at the conference.
Best,

TIP: If you accidentally decline a meeting, or your change your mind, you will have the option to undecline the meeting. This will revert meeting's status back to "Requested."

Accept Request ×

Introduction to our Company's Pipeline

From Breakthrough Medicines Association

Your Message

Message

PLEASE NOTE: The default participant will be you. Don't forget to replace yourself with another participant if you do not intend to attend the meeting, or add additional participants as necessary.

Participants Choose

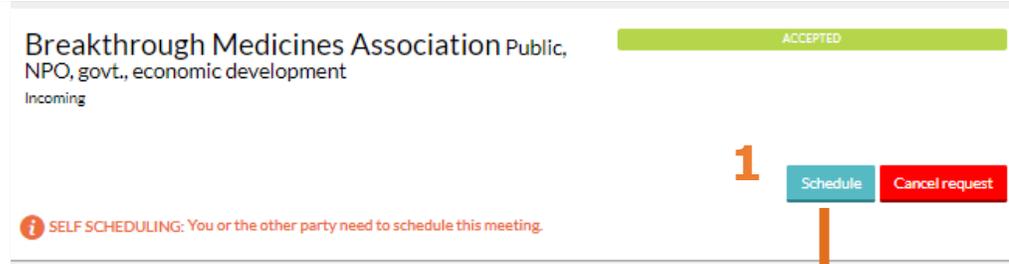
You

Cancel Accept Request

Scheduling A Meeting Request

Schedule

1. Once a meeting has been accepted, either company can select the schedule button.
2. Within the scheduling window, you will encounter all available timeslots. Green timeslots are mutually available. Opening more timeslots increases the chances of having mutual availability to schedule your meeting.
3. If you would like to change your availability without returning to the calendar page, click Edit Participants on the left hand side of the scheduling screen. This will bring up a list of your company's delegates.



PLEASE NOTE:
The system will display the calendar in two time zones: the time zone of the conference and the detected time zone of your browser.

Scheduling A Meeting Request

The screenshot displays a two-step scheduling process. Step 1, 'Select a time slot', shows a calendar grid for Tuesday, October 13, and Wednesday, October 14. The grid is divided into 15-minute slots. A teal slot on Wednesday, October 14, from 06:00 to 06:30 is highlighted. Step 2, 'Select the location', is a modal window showing the selected time slot: 'Wednesday Oct 14, 06:00 - 06:30 (UTC-07:00)'. A teal button labeled 'Use a virtual room provided by the event' is selected. Below the button, text explains that a secured, dedicated virtual meeting room will be used, with connection information and phone numbers provided.

1 Select a time slot

2 Select a location

Select the location

Wednesday Oct 14, 06:00 - 06:30 (UTC-07:00)

Use a virtual room provided by the event

Use a secured, dedicated, virtual meeting room. The connection information will be sent shortly after scheduling the meeting and your calendar invites will be updated. Phone numbers will also be provided to connect audio.

Time Slot	TUE 13	WED 14	THU 15
02:05	Yellow (1)	Yellow (1)	Yellow
02:15	Yellow (1)	Red (1)	Red
03:00	Yellow (1)	Yellow (1)	Yellow
03:15	Yellow (1)	Yellow (1)	Yellow
04:00	Yellow (1)	Red (1)	Yellow
04:15	Yellow (1)	Yellow (1)	Yellow
04:30	Yellow (1)	Yellow (1)	Yellow
04:45	Yellow (1)	Yellow (1)	Yellow
05:00	Yellow (1)	Yellow (1)	Yellow
06:00	Yellow (1)	Teal (1)	Green
06:15	Yellow (1)	Green (1)	Green
06:30	Yellow (1)	Green (1)	Green

Use a virtual meeting room provided by BIO

PLEASE NOTE: Scheduled meetings will be updated with the virtual meeting room link 1 week prior to the event.

The teal highlighted area is the time slot that you have chosen.

Summary of the Meeting

- After you have selected to use a virtual room provided by BIO, you will be brought to the “Summary” page to review and confirm your meeting.
- Click “Change” (1) to go back to the previous screen to edit any of the meeting details.
- If you are scheduling a meeting for another delegate within your company, you can click the box next to “Send me a copy” (2) to also receive the reservation information to your email on file.
- All attending delegates will automatically receive an email containing the reservation details.
- After reviewing the information, click **Confirm and schedule** to finalize the information. Details can be updated in Message Center

The screenshot shows a three-step process: 1. Select a time slot, 2. Select a location, and 3. Summary. The current step is the Summary page, which displays meeting details for Wednesday, October 14. The details include conference time (06:00 UTC-07:00) and local time (09:00 UTC-04:00), both for a 30-minute duration. The virtual room is noted as 'to be provided by the event'. A 'change' link is visible at the bottom right of the details box. Below the details, there is a note about rescheduling and a checkbox for 'Send me a copy'. A 'Confirm and schedule' button is at the bottom center. Orange callouts with numbers 1, 2, and 1 point to the 'change' link, the 'Send me a copy' checkbox, and the 'Confirm and schedule' button, respectively.

1 Select a time slot > 2 Select a location > 3 Summary

Your meeting is almost scheduled.
Please confirm the following information to finalize scheduling:

🕒 Wednesday October 14 06:00 (UTC-07:00) 30 MINUTES
Conference time

🕒 Wednesday October 14 09:00 (UTC-04:00) 30 MINUTES
Local time

📍 Virtual room to be provided by the event

[change](#)

📌 You will be able to reschedule your meeting at any time from your Message Center

✉️ An email containing your reservation information will be sent to all meeting participants

Send me a copy

Confirm and schedule

PLEASE NOTE:
After selecting to confirm and schedule, the meeting will show up on all of the meeting delegates' calendars within the BIO One-On-One Partnering™ system

Updating Meetings

TAGS AND TAGGED DELEGATES Oncology Edit Tags

Breakthrough Medicines Association Public, NPO, govt., economic development
Incoming

SCHEDULED
Oct 14, 06:00 - 06:30 (UTC-07:00)
Virtual room to be provided by the event

View meeting time & details

Reschedule Request reschedule Cancel meeting

Breakthrough Medicines Association Participants

Maria Williams Sarah Smith

Breakthrough Medicines Association Resources

Introduction to our Company's Pipeline

You Aug 31, 10:47 (UTC-04:00)
The meeting has been scheduled or rescheduled
- Oct 14, 06:00 - 06:30 (UTC-07:00)
- Virtual room to be provided by the event

You Aug 31, 10:27 (UTC-04:00)
Accepted meeting request

Maria Williams Aug 31, 09:41 (UTC-04:00)
New meeting requested

PLEASE NOTE: The displayed time will be in the same time zone as the conference.

View meeting time & details

Reschedule the meeting to a new time

PLEASE NOTE: Meetings that cannot be rescheduled due to lack of mutual availability will not be canceled but will display a "Rescheduled" status and a message indicating that the meeting is still scheduled for the same time and date as when it was previously scheduled.

Update meeting participants

Scheduled meetings will be updated with the virtual meeting room link 1 week prior to the event

Share the contact information you have filled out in your delegate profile.

Contact Information



Email: BIOpartnering@bio.org

Phone: +866.356.5155 (U.S.)

+1.202.962.6666 (International)

 [@bio1x1](https://twitter.com/bio1x1)

Customer Service: Monday–Friday, 9 AM-5 PM ET